

Distribution of Materials

Materials distributed to students and their parents/guardians must be from non-profit organizations that have social, recreational or educational value to students. Individuals and organizations seeking to distribute information through the schools will submit a statement of the social, recreational or educational value to students, complete a flyer approval application form and provide proof of 501(c) 3 status for review by the Superintendent or designee.

Distribution of materials does not reflect the district's endorsement or sponsorship of any event, group or activity. All applicants seeking to distribute information in schools shall ensure that the materials contain the following statement: ***"This activity is not sponsored by or endorsed by the University Place School District. In consideration for the privilege to distribute and/or post these materials, the organization submitting this request agrees to hold harmless and indemnify the district from any cause of action, claim, or petition filed in any court or administrative tribunal, arising out of distributions of these materials, including all costs, attorney's fees, judgments, or awards."***

Distribution of Materials to Students

Materials submitted for distribution to students will be reviewed for the following:

- A. The content provides information on social, recreational or educational opportunities for students
- B. The content does not conflict with Board Policy
- C. The organization submitting the materials is a 501(c)3 non-profit organization.
- D. The district will not distribute materials that:
 1. Advocate a specific candidate for office or a specific voter issue;
 2. Are obscene, lewd, or vulgar
 3. Are libelous;
 4. Contain language that is intimidating, demeaning, harassing or threatening on the basis of race, religion, color, national origin or ancestry, sex, gender identity, sexual orientation, age, disability, marital or veteran status, including, but not limited to, racial, sexual, or ethnic slurs;
 5. Promote commercial enterprises;
 6. Promote the violation of existing laws, regulation or ordinances, or official school policy, rules or regulations; or
 7. Proselytize/advocate or disparage religious beliefs.

The Superintendent, or designee, will review materials and determine whether they are approved for distribution to students. If approved, the organization or individual submitting the request is responsible for preparing materials and delivering flyers in either electronic or hard copy format to the appropriate school or site. All costs associated with distribution of the materials will be incurred by the individual or organization submitting the request. The district will determine the method of distribution for materials that are approved.

Distribution of Materials to Staff

Materials for distribution to staff can be sent directly to the schools, with a letter requesting that the materials are made available in the staff room. Principals determine if the materials can be made available in the staff room.